

INFRASTRUCTURE DEVELOPMENT ASVISORY COMMITTEE

MIM infrastructure committee is formed to look into the infrastructure requirements and also identify the up gradation required in the existing facilities of the institute.

Objectives:

- ❖ To ensure alignment of infrastructure with academic and administrative direction, goals, and priorities.
- ❖ To provide a forum where new infrastructure requirements or emerging technologies are discussed and considered.
- ❖ To provide direction to prevent unnecessary redundancy in the infrastructure and their resulting inefficiencies and risks.
- ❖ To ensure the IT enabled infra to be provided wherever possible.

Procedure:

- ❖ The stock of infrastructure is taken during the end of each academic year and the copy of the report is passed to the committee.
- ❖ The committee ensures the existing infrastructure is in good working condition.
- ❖ The committee meets once every semester and discusses the needs in the infrastructure up gradation and considers the report of the year end infrastructure report.
- ❖ The staff is encouraged to give their suggestions for the development of the institute.
- ❖ The management provides required financial support for the required up gradation.

Responsibilities:

- ❖ Arrange for files and other stationeries required by the staff.
- ❖ Ensure favourable working environment for members of staff in terms of infrastructure.
- ❖ Ensure that the physical infrastructure is available in the organization is good and effective for the staff to carry out the work at all time.

Frequency of Meetings:

Once every semester

Committee membership detail:

Committee Role	Designation
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Chairperson	Director	
Convener	Additional Director	
Coordinator	Accreditation Coordinator	
Members (3 number)	Associate Professor/ Assistant Professor and one Administrative staff	
Committee members:		
Name	Designation	Committee Role
Dr. D. Nisar Ahmed	Director	Chairperson
Dr. Captain Zahid Hussain	Additional Director	Convener
Dr. T.A.M. Hameed Kan	Associate Professor (Accreditation)	Coordinator
Dr. S.G.Balaji	Associate Professor (Academic)	Member
Dr. Farhathullah Khan	Associate Professor (Industry Interface)	Member
Mr. P.M. Mohamed Ismail	Senior Assistant	Member