

ROTARACT CLUB COMMITTEE

ROTARACT CLUB

"Rotaract" stands for "Rotary in Action", although the name originally comes from a combination of "Rotary" and "Interact" (International + Action), the high school level program created by Rotary International in 1962. Rotaract originally began as a Rotary International youth program in 1968^[2] at Charlotte in Charlotte, North Carolina, United States, and has grown into a major Rotary-sponsored organization of over 9,522 clubs spread around the world and 291,006 members. The purpose of Rotaract is to provide an opportunity for young men and women to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship and service. Rotaract is a service club for young men and women ages 18 to 30 who are dedicated to community and international service. Individual Rotary clubs sponsor Rotaract clubs and offer guidance and support, making the Rotaract clubs true "partners in service" and key members of the family of Rotary.

MOTTO: INSPIRE TO SERVE HUMANITY

FOUR WINGS OF ROTARACT CLUB

- Club service
- Community service
- Professional service
- International Service

Club Service: Deals with the Intra-Club bonding and plans activities for socializing. The committee also develops strategies for recruiting new members and publicizes the club's activities to members and general public.

Community Service: It's the heart of the club. It helps the society in every aspect possible, be it a drawing competition for the underprivileged, blood donation camp, Fitness for All Drive, or fun trips to old age homes.

International Service: Develops plan for the club's annual international service project. The committee reviews members' suggestion for international service projects to ensure they address real needs and can be successfully carried out by the club.

Professional Service: This Avenue aims to get the members to think differently, and sharpen their brains to the fullest. Some events organized by the committee are Guest Lectures, Group Discussion, and Debates etc.

REASONS TO JOIN ROTARACT CLUB

- ❖ Professional Networking
- ❖ Cultural Exchange
- ❖ Personal Growth and Development
- ❖ Quality Friendships
- ❖ Ethical Environment
- ❖ Entertainment
- ❖ World Understanding

Objectives:

- ❖ To develop professional and leadership skills.
- ❖ To emphasize report for the rights of others based on recognition of the worth of each individual.
- ❖ To recognize the dignity and value of all useful occupations as opportunities to serve.
- ❖ To recognize, practice and promote standards as leadership qualities and vocational responsibilities.
- ❖ To develop knowledge and understanding of the needs, problems and opportunities in the community and worldwide.
- ❖ To provide opportunities for personal and group activities to serve the club members and community.
- ❖ To increase the number of trees for the benefit of society and institutions concerned for every semester.
- ❖ To motivate the students to undertake cleaning work in and out of the college.
- ❖ To awareness programs related to protection of the plants and environment.
- ❖ To arrange the students for field visits to various nursery to get practical exposure of maintaining the gardens.
- ❖ To motivate the student in a variety of activities aimed at building up the confidence and grooming the talents of students in facing various interpersonal activities and competitions every year
- ❖ To impart social responsibility by conducting guest lecturers every semester
- ❖ To conduct literacy activities in the schools, villages, Orphanages every year
- ❖ To arrange field visits for the students regarding literacy club every year
- ❖ To help students in personality development and guide them for a better career every year

Procedure:

- ❖ Any Student who is enthusiastic and committed to the service of the needy should

be appointed as Members. Active Rotaract Club members can be selected as leaders and representatives for planning and implementing out-reach activities in their surroundings.

- ❖ Membership form should be filled in by all the Volunteers and Each Rotaract Club should have minimum 30 - 40 volunteers. A Rotaract Club member can become a volunteer.
- ❖ A volunteer should have appropriate training to be able to undertake the agreed tasks or role; and accept or refuse any task or role in accordance with code of ethics or fundamentals of voluntary service.
- ❖ On becoming member in any grade of membership, the individual helps in rendering a noble cause to serve the most vulnerable and thereby reaching to the needy, through Rotaract Club.

Responsibilities:

- ❖ Rotaract Club Advisory Committee should consist of Chief Patron, Patron, Convener, co-convener, Members will monitoring the development of various programme and review the activities.
- ❖ Rotaract Club Advisory committee should meet at least twice in a year to plan and schedule the activities and to review the activities carried out.
- ❖ The Nodal officer/ Senior Faculty Member/Field Officer and Programme Officer are responsible for planning and implementing the Rotaract Club activities under the supervision and direction of the Principal/Director of the college.
- ❖ The Nodal officer/ Senior Faculty Member /Field Officer and Programme Officer are expected to motivate student youth to understand the values of Rotaract Club. The overall function of is to help the students, to plan, implement, and evaluate the activities of under his/her charge and give proper guidance and directions to the volunteers.
- ❖ The Nodal officer/ Senior Faculty Member /Field Officer and Programme Officer will ensure that volunteers complete the prescribed hours of training.
- ❖ The Committee will maintain the Records and Registers:

1. Cash Book & Pass book – Separate Rotaract Club Cashbook & Pass book for each unit should be maintained. Saving Bank account should be opened in any Bank in favour of Director & Nodal/ Programme Officer jointly to run Rotaract Club fund.
 2. Enrollment Register - Enrollment register should have information of the students enrolled in Rotaract Club in a Unit such as name, sex and class.
 3. Activity Register - This register will be maintained with the help of students by the PO. A list of project undertaken during the year with complete information of each activity such as dates, places, areas, institutions, target group, no. of students involved (their name, roll no. and signature).
 4. Attendance Register - Attendance of student volunteers at the various sessions/ exposure visit of Rotaract Club must be recorded with their signature.
 5. Minutes Book - PO should record the minutes of the meeting of the Advisory Committee and other meetings held periodically.
 6. Press clipping guardfile.
 7. Photo / CD Album.
- ❖ Each Rotaract Club should submit activities report in the prescribed format.
 - ❖ Quarterly report has to be sent to Rotary International South Asia Office New Delhi and to Parent Cub-Rotary Club of Madras South District 3232
 - ❖ Periodical report to be submitted to Rotary International South Asia Office New Delhi and to Parent Cub-Rotary Club of Madras South District 3232
 - ❖ After Completion of all the Rotaract Club activities - utilization certificate has to be sent to the Rotaract Club Coordinator, & Directorate

Frequency of Meetings:

4th Monday of Every month @ 5:00 pm

Committee membership details:

Committee Role	Designation
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Chairperson	Director	
Convener	Director / Professor / Associate Professor (Academics/Administration)	
Members	2 Associate Professors 2 Assistant Professor 1 Non teaching clerical staff	
Committee Members:		
Name	Designation	Role
Dr. D.Nisar Ahmed	Director	Chairperson
Dr.Major Zahid Hussain	Additional Director (Admin)	Convener
Mr.A.Appu	Assistant Professor	Programme Officer
Dr.B.Latha Lavanya	Associate Professor	Member
Mrs.D. Charumathi	Assistant Professor	Member
Mr.S. Vinoth	Assistant Professor	Member
Mr.P.Mohammed Ismail	Senior Assistant	Member